MANAGEMENT DEVELOPMENT AND CONSULTANCY BUREAU (MDCB)

Background Information
The Management Development and Consultancy Bureau (MDCB) is a long established unit within the University of Dar es Salaam Business School (UDBS) of the University of Dar es Salaam responsible for offering consultancy services and short term training programmes in the areas of business management as well as the public sector comprising of Government and Non governmental Organizations (NGOs). The MDCB networks with the University Consultancy Bureau (UCB), the University of Dar es Salaam Entrepreneurship Centre (UDEC) and other institutions/individuals to deliver quality services.

The objective of MDCB is to enhance skills transfer and improve managerial operations in today’s environment through training and consultation. MDCB is set to offer efficient and excellent service, because our management advisory services are geared to enable clients to integrate sound management techniques and practices into their functional culture/environment.

Service Product Profile
Main service product lines
- Short term business management training courses
- Management Consultancy services.

Areas of service specialization
Areas of specialization in business management training fall under human resources management, marketing, finance and accountancy. In the area of consultancy services, the unit is specialized specializes in a wide range of in all business management areas. The following is a sample of short courses and consulting areas offered:

1. Executive agency and corporate change management
2. Developing effective marketing strategies
3. Corporate customers Care service
4. Project management, monitoring and evaluation
5. Team building and management
6. Cost recovery strategies
7. Strategic planning
8. Business Planning and Restructuring
9. Performance management and evaluation
10. Financial accountability and transparency in the public sector
11. Credit management, analysis and loan appraisal
12. Risk management
13. Assets and liabilities management in Financial institutions
14. Business Valuation
15. Securities analysis and valuation
16. Investment advisory services
17. Personal finance
18. Retirement planning
19. Leadership and management development skills
20. International financial reporting standards (IFRS) for public institutions
21. International audit standards (IASs) for public institutions
22. Corporate governance, accountability and transparency
23. Public procurement practices and procedures
24. Labour laws
25. Decision making and management information systems
26. Executive development programmes for senior and chief executive of business entities and senior public sector officials.
27. Executive selection and screening services for employers.
28. Professional assistance to individuals, organizations, institutes and institutions wishing to conduct research in Tanzania on issues related to development, environment, mining, etc.
29. Guidance to conduct researches, consultancies and project write up

Duration of short term training
- MDCB generic programmes range from 3 days to 4 weeks, and
- Client-tailored programmes have flexible duration depending on the client’s needs.

Services for Small and Medium Scale Enterprises
MDCB has positioned itself differently in how it collaborates with its clients to achieve significant results, in how it deploys its expertise and in how it responds to problems in the broader community in which it operates. In the SMEs related area, MDCB collaborates with UDEC and play the role of being innovators and project managers who work with clients to produce results in their businesses. Specific services provided to SME clients by MDCB depend largely on the client’s particular needs.

Professional and Back Up Resources
The MDCB team is made up of at least 81 core staff (with potentials for increase) -all fully qualified, experienced and competent in their areas of specialization. The staffs include at least 42 PhDs and 39 Master Degree holders. They also include over 10 Certified Public Accountants (CPAs) with vast experiences in their discipline. Using its well established network the MDCB co opts specific needed expertise from other actors especially the wider university as needs arise. No firm in the Eastern Africa region can boast of such an array of professionals. Structurally, the MDCB works under the UDBS Dean and has an advisory body of experienced consultants who assist in ensuring quality delivery of services. The day to day operations of the office is under the MDCB Manager who is assisted by the Deputy Manager.